

Petty Cash Account

Date:	01/11/2020		Ref. No.	11/2020
Account Holder	The Secretary		Section	
Transaction	Payee	Description	Account	€
Ref. No.			Number	
1	Falzon Service Station	Purchase of fuel for LCs vehicle		20.00
2	Tal-Lira Limited	Purchase of (4) ponsietta for office use		8.00
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
(Transaction receipts attached) Total Paid in (receipts attached)				28.00

Balance 28.00

Received HSBC Cheque No 10842 28.00

Signed IFFIRMAT
Etienne Montfort 09/12/2020
 (Account holder) (Date)

Verified _____
 (Account holder) (Date)

Posted to _____
 Ledger by: (Account holder) (Date)